

Heathrow Aviation Engineering UTC Enrichment Policy

Introduction

At Heathrow Aviation Engineering University Technology College (UTC) Enrichment is the enhancement of the life of the student during their time at the UTC. This could be through academic pursuits, extra-curricular activities, curricular activities and citizenship. The purpose of enrichment is to improve and enhance the learning experience. A student who is following an enriched curriculum and has the opportunity to take up a wide range of extra-curricular activities should be more fulfilled.

Aim

The aims of this policy are to:

- promote the offer of activities which both broadens and enriches the compulsory curriculum offered by the UTC;
- promote enrichment activities which will fulfil a social, cultural, charitable educational role;
- ensure that all Key Stage 4 students participate in time tabled extra-curricular activities and that all Key Stage 5 students are encouraged to participate in extra-curricular activities;
- ensure that all activities offered will provide equal access for all students;
- ensure that all extra-curricular activities will be operated with due regard to the appropriate health and safety regulations in force, both from internal UTC directives and from external codes of practice;
- ensure that all employees involved in extra-curricular activities receive appropriate employee development in relation to the activity being offered;
- ensure that all aspects of student activities and curriculum enrichment are monitored through the UTC review process;
- ensure students have the opportunity and facilities to undertake a wide range of activities not solely related to recreation.

Roles and Responsibilities

Governors

The Governors of the UTC will:

- ensure the UTC has an enrichment policy
- ensure that the policy is available to parents / guardians
- ensure that policy and related procedures are reviewed regularly

Principal

The Principal will:

- ensure the policy adopted by the Governors of the UTC is fully implemented and followed by the whole UTC community
- ensure effective implementation of policy
- organise appropriate employee training

- monitor, review and evaluate the effectiveness of the policy according to the timescale for the review
- report to the Governors on request

Assistant Principal in charge of Enrichment

The Assistant Principal will:

- co-ordinate the organisation of the enrichment programme
- oversee the implementation of the programme
- ensure all new employees are inducted in the programme
- ensure that all students are fully aware of their commitment to the enrichment programme
- ensure that all aspects of the programme meet the needs of the equal opportunities policy
- ensure that all lead employees comply with health and safety requirements
- ensure that all students' activities are monitored
- report to the Principal as required

All Employees

All employees at the UTC will:

- ensure they are fully conversant with the enrichment policy
- participate fully in the offer of enrichment activities to students
- maintain accurate records of progress in enrichment activities

Students

All students at the UTC will:

- Participate in enrichment activities at the UTC

Monitoring and Evaluation

This policy will be monitored regularly to assess its implementation and effectiveness. The designated member of staff responsible will provide an annual report to the Board of Governors and interim reports on request. The policy will be reviewed by the Board of Governors as per the published policy review cycle.

Date created: June 2014

Date agreed: 9th June 2014

Date of Review: February 2017