



# 16-19 Bursary Fund Application Form

## 2018/2019

**Please note the following important information:**

- You should read the 16-19 Bursary Policy to make sure you are eligible to apply.
- Please complete all sections of the form and make sure you provide us with copies of the evidence we need. Your application will not be assessed without the correct evidence.
- Applications will close on Friday 28 September 2018. No further application will be considered after this date.
- The budget we have available is limited so we cannot guarantee that we will be able to provide you with the financial support you request. Early application is recommended as once the fund has been allocated no further funding will be made available.
- Payments of all bursaries are dependent on you maintaining a minimum of 95% attendance on all your courses, a maximum of 2 late arrivals and behaving appropriately in the UTC.

When you have completed this form please return it, fully completed **with evidence**, to the main reception or by email to [info@heathrow-utc.org](mailto:info@heathrow-utc.org).



### Section 1: Personal Details

<b>Full Name:</b>	
<b>Date of Birth:</b>	<b>Gender:</b> Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>Your Telephone Number(s):</b>	<b>Your Email Address:</b>
<b>Your current address:</b>	<b>Your term time address (if different to your current address):</b>
<b>Your parent(s) / guardian(s) name(s) and address(es):</b>	

### Section 2: Residency

<p><b>Please select which of the following applies to you:</b></p> <p>British Citizen EU / EEA Citizen Refugee Asylum Seeker Indefinite Leave to Remain Other (please specify)</p>
<p><b>Have you been resident in the UK or EU/EEA for the last 3 years?</b></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>



### Section 3: Guaranteed Bursary

**Are you (the student):** *Please only tick a box if you are answering "yes"*

In Care  A Care Leaver  In receipt of Income Support

In receipt of Employment Support Allowance and Disability Living Allowance or Personal Independence Payment

**If you have ticked any of the boxes above please go straight to section 7 of this application. If the above does not apply to you please continue to Section 4.**

**Section 4: Discretionary Bursary** (you only have to provide evidence for one of the categories but please answer all questions)

**Did you receive free school meals in Year 11:** Yes  No

**Are you, or your parent(s)/carer(s), in receipt of one or more of the following benefits:**

*(Please tick all that apply)*

Income Support

Income-based Jobseekers' Allowance or Employment and Support Allowance

Support under Part VI of the Immigration and Asylum Act 1999

Guaranteed Element of State Pension Credit

Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HMRC) that **does not exceed £16,190**

**Universal Credit on or after 1.April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)**

**Are you, or your parent(s)/guardian(s) not in receipt of one of the benefits listed above but are employed or self-employed with a gross household income of less than £16,190?** Yes  No

**Are you a young parent?** Yes  No

**Are you a young carer?** Yes  No

### Section 5: Funding Requirements

**I live more than 2 miles from College and would like help with my travel costs.**

Yes  No



### Section 6: Additional Information

Please use this space here to give us any additional information you think may support your application:

### Section 7: Bank Details

Please fill this section in carefully and ensure the information you provide to us is accurate. The details given here must relate to your own bank account and not a third party.

Name of Account Holder

Address of Account  
Holding Branch

Sort Code

Account Number

Type of Account  
e.g., current or savings

**Direct payment into your account will be made at the beginning of each half-term as long as you have met the criteria at the end of the previous half term.**

**Section 9: Student & Parent/Guardian Declaration**

**This declaration must be signed by all students. If the income evidence provided belongs to parent(s)/guardian(s) then we must also have a parent/guardian signature.**

I/we certify that the information given is, to the best of my/our knowledge and belief correct.

I/we understand that payments may be delayed or stopped if I do not maintain the minimum UTC requirement of at least 95% attendance on all my courses.

I/we undertake to inform the UTC immediately if I, the applicant, decide to leave my course.

I/we understand that if the applicant leaves their course of study before completion, the UTC will attempt to re-claim any monies allocated.

Student's Signature ..... Date: / /

Parent/Guardian's Signature ..... Date: / /

When you have completed this form please return it, fully completed **with evidence**, to the main reception or by email to [info@heathrow-utc.org](mailto:info@heathrow-utc.org).

**OFFICE USE ONLY**

Student Reference Number

Date Application Received

**Application Status**

Complete

Incomplete

**If incomplete please give more information here e.g., information or evidence required / action(s) taken. Please also include staff initials for any actions taken:**