

Heathrow Aviation Engineering UTC

Student Dress Policy

Introduction

Heathrow Aviation Engineering UTC (HAE UTC) is an educational environment that will mirror the work environment to ensure students are prepared for their future careers.

Aim

At the UTC students will be expected to dress in business wear. This will allow students to align themselves more closely to the world of work.

The dress code is designed to:

- Promotes a sense of pride in the UTC in line with our ethos, values and beliefs.
- Encompasses a sense of community and belonging.
- Supports positive behaviour and discipline.
- Is practical, smart and business like.
- It identifies students within the UTC.
- Prevents students from coming to the UTC in fashion or 'designer' label clothes that could be distracting in lessons or create a sense of competition.
- Students feel equal to their peers in terms of appearance and helps nurture cohesion between different groups of students.

We require all employees and students at Heathrow UTC to adhere to our Business Dress Policy

- Both males and females students are required to dress in a professional business-like manner.
- Lycra, Corduroy, denim, chinos or any jean style cotton material are not permitted for school uniform.
- Females are required to wear formal smart trousers or a dress/skirt of reasonable length with a smart, appropriate top and jacket (black, grey, blue or brown). Shoes must be smart and of a height suitable for the planned activities of the day: open toed, flip-flop or Ugg style boots are not considered appropriate or safe.
- Males must wear a shirt and tie with formal smart trousers and jacket (black, grey, blue or brown). The Principal may authorise the removal of the tie depending on the type of activity being carried out. Sensible black shoes must be worn at all times unless otherwise instructed.
- Hair should be neat and tidy. Hair colour should be consistent with the natural appearance of the wearer. Headwear worn for religious purposes is

permitted. If headwear is worn it should be plain coloured, no patterns. Headwear will need to be safely secured or removed in workshops.

- Facial coverings for religious reasons should be removed whilst at the UTC to ensure individuals are identifiable.
- Earrings may be worn taking into account health and safety, however no other jewellery should be worn and no body piercings should be visible, with the exception of religious requirements.
- Personal adornment of all descriptions should be kept to a minimum to reflect the professional, business-like ethos of the UTC.
- Any tattoos should not be visible to others whilst at the UTC or when representing the UTC in any capacity.
- No badges other than name badges and UTC badges should be worn whilst at the UTC or when representing the UTC in any capacity.
- No excessive make-up to be worn and only light coloured nail varnish. Acrylic false nails are not allowed due to Health & Safety Reasons.

Certain items are not permitted at the UTC under any circumstances; examples of such are given below:

- Jeans or torn trousers
- Casual sports clothing (unless appropriate for a sport lesson)
- Sweatshirts or T-shirts bearing slogans or symbols
- Shoes with a platform or a heel in excess of 5 cm.
- Trainers or flip-flops
- Open toed shoes in workshop or laboratory environments
- Strapless tops
- Overly tight or revealing clothes, including mini-skirts, excessively low-cut tops or garments revealing the midriff

Students are expected to observe the dress policy when attending the UTC. This includes visits and trips, unless a specified dress code has been given.

The Principal is responsible for making the final decision regarding the suitability of student dress.

In serious cases where in the opinion of the Principal a student's appearance is unacceptable, the student may be required to return home to change. In these circumstances, the parent will be contacted and informed of the situation prior to the student leaving the site.

Physical Education Clothing

P.E. Kit (Staff and Students)
Polo Shirt in White or Navy
Navy Shorts
Navy Tracksuit Bottoms
Navy Sweatshirt

Navy Football Socks or White Socks
Football Boots
Trainers for indoors

Workshops and laboratories

For safe working practices, hair and clothing worn in workshops and laboratories should be secured so that they cannot become entangled and thereby create a hazard. Ties, scarves and similar loose clothing should be removed or secured as appropriate in workshops and laboratories. Staff will insist that appropriate protective clothing and equipment be worn where necessary.

PPE must be worn in engineering bays at all times and in other areas where tools or machines are in use. Standard PPE consist of eye protection, workshop jackets and safety shoes. Additional protection is required for some activities such as gloves when using hot equipment.

Safety equipment in laboratories will depend on the activity, but eye protection is required for most practical activities.

Students may be asked to remove certain items of jewellery where these pose a hazard.

Safety overrides all other considerations.

Monitoring and Evaluation

The Board of Governors and Principal will monitor the operation and effectiveness of the UTC's Student Dress Policy.

Date created: April 2016

Date agreed: 18th April 2016

Date of Review: Summer 2019