

**Heathrow Aviation Engineering UTC  
Home and UTC Agreement**

**Name of Student:**

A successful education rests on a three-way partnership between the student, his or her parents / guardians and Heathrow Aviation Engineering UTC (UTC). For this partnership to work, each party needs to contribute positively.

**UTC agrees to:**

- Treat students fairly, care for their safety and wellbeing and promote their happiness at the UTC;
- Ensure that they are well taught and achieve their best in all aspects of UTC life by promoting high standards of work and behavior and providing clear guidelines to enable enjoyment and achievement;
- Help them to develop a sense of responsibility and to be considerate of others;
- Provide a wide range of subjects and a variety of enrichment activities;
- Provide appropriate academic guidance to enable all students to fulfill their potential and to make informed choices about each stage of their learning;
- Keep parents / guardians well informed about academic progress, achievements, sanctions and general matters;
- Notify parents / guardians if a child is absent without permission.

Signed:.....(Principal)      Date:.....

**As the Parent/Guardian/Carer I agree to:**

- Ensure that my son/daughter attends UTC regularly, on time, in correct dress, with all their equipment that is needed and to notify UTC on the first day of any absence by telephone and by letter upon return;
- Let UTC know about any problems which might affect the work or behavior of my child;
- Support with work at home, such as revision, and provide a suitable place to study;
- Attend consultation evenings and discussions about progress;
- Support their child in responding positively to the expectations and regulations of the UTC;
- Support UTC's policies and rules, and the Code of Conduct on behavior and use of the ICT equipment;



- Avoid taking holidays during term time.

Signed:.....(Parent / Guardian) Date:.....

Name:

**As the Student, I agree to:**

- Attend on time each day and be punctual to all my lessons;
- Bring the things I need every day and look after them properly;
- Dress according to the Dress Code and be tidy;
- Work hard and do all my classwork and any extended learning as well as I can;
- Respect the UTC's Code of Conduct and be polite and considerate to others at all times;
- Follow the Code of Conduct for use of the ICT equipment;
- Treat the UTC's facilities and equipment with respect and keep it free of litter.
- Treat other students and employees with respect and be polite and courteous to each other at all times.

Signed:.....(Student) Date:.....

Date created: November 2017

Date agreed: November 2017

Date of Review: November 2018