



Heathrow Aviation Engineering UTC Admissions Arrangements

Age Range

The UTC will accept students in the age range 14 to 19 - Years 10 to 13.

Admission Numbers

The UTC Heathrow has the following agreed admission number for the UTC:

Year Group	2018/19	2019/20	2020/21	2021/22	2022/2023
10	60	60	80	100	100
11	40	60	60	80	100
12	140	140	160	160	160
13	60	110	110	130	140
Total	300	370	410	470	500

Year 12

When at full capacity, the UTC will not admit external applicants unless it is undersubscribed by pupils progressing from its own year 11 and in such circumstances it will apply the same academic entry requirements as it does to pupils already on roll in the UTC.

Applying to join in Year 10

Students applying to join the UTC in Year 10 will need to apply direct to the UTC via the online application form.

The closing date for applications will be 31st December 2018 and applications received by the deadline will be given priority. If fewer applications than the published admission number for a year group are received, the UTC will offer places to all applicants.

Parents will be notified of the outcome of their application by the UTC.

Oversubscription criteria for Year 10

Where the number of applications for admissions is greater than the published admissions number, applications will be considered against the criteria set out below.

1. Students with a statement of special educational needs or Education Health Care Plan, where the UTC is named, will automatically be offered places.

If the number of applications exceeds the available places the following oversubscription criteria priorities apply:

2. Looked after children (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption residence, or a special guardianship order;

Remaining places will be allocated randomly as follows :

- 3.1 50% of places will be offered to those students that live within 4 miles of UTC Heathrow.
- 3.2 The remaining 50% of places will be offered to students that live between 4-8 miles from UTC Heathrow.

Any places remaining in 3.1 and 3.2 will be offered to the surplus of 3.1 and 3.2.

After 3.1 and 3.2 have been exhausted places will be allocated to those that live outside of the 8 mile radius of UTC Heathrow with those closest to UTC Heathrow being given priority¹.

Late applications

Late applications will be considered in accordance with schools admissions criteria. Applications from 1st January to 1st April (which will include all applications to date) will be considered in the next tranche.

Appeals in the event of refusal of a place

If a child is refused a place, parents will be advised of their right of appeal to an independent appeal panel. Information about the right of appeal will be included with their notification of an unsuccessful application.

Waiting lists

All children refused admission to the UTC will be placed on a waiting list for at least one term unless their parent asks for this not to happen.

Should a place become available at the UTC after the offer date that place will be offered to the next child on the waiting list., as per published oversubscription criteria as set out in paragraph 10.

Applying to join in Year 12

- Prospective Year 12 students should apply for a place directly to the UTC.
- The UTC will set and publish, in advance of the admissions closing date, the minimum academic entry requirements. This would normally be five GCSEs at grades 5 or above, including Maths and English but is subject to regular

review. Students not meeting minimum academic requirements will be guided towards appropriate programmes of study.

Oversubscription criteria for Year 12

- Priority for available places will be given to internal applicants who meet the minimum admission criteria and they will automatically be offered places.
- Students with a statement of special educational needs or Education Health Care Plan, where the UTC is named, will automatically be offered places.
- All looked after children will automatically be offered places.
- If the number of external applicants who meet the minimum admission criteria exceeds the number of places available, places will be offered on a randomised basis² overseen by independent monitors.
- Applications made before the published closing date will be considered first and, thereafter, in the order in which they are received.

¹The distance will be measured in a straight line from the child's home address to the front entrance of the UTC using a Geographical Information System, based on Ordnance Survey. In considering applications we will use the permanent address we hold for you at the published closing date for receipt. If the child is cared for at more than one address, we will use that of the main carer based upon the address that the child is registered with their GP. If more than one child lives an equal distance from the UTC (for example in a block of flats) the place(s) will be offered by random allocation.

²Random allocations are necessary where:

- a) There is more than one applicant ranked equally according to the published admission rules and there are insufficient places available to allocate all of the equally ranked applicants
- b) This occurs where applicants are equidistant from the UTC either as a result of being twins/triplets or other multiple birth group or because the usual method of measuring distance to the school results in two unrelated applicants having the same distance measurement.

Each random allocation event only holds for the allocation of the currently available UTC places. On any waiting list the remaining applicants remain equally ranked and any further place is offered as the result of a further random exercise. In making a random allocation it is important that there is scrutiny from a person who is not involved in the allocation process. The random allocation will be done using either a computer programme or by an independent draw process. Further information about the random allocation process can be supplied on request.